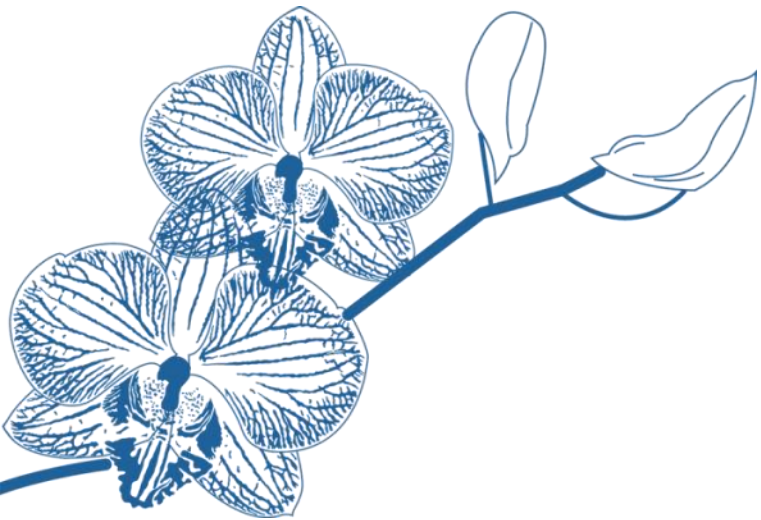




METHODIST GIRLS' SCHOOL

2018 Year 4 Level Parents' Briefing






SEC 4 THEME & VERSE

- **Theme:** Being Future-Ready
- **Verse:** Ephesians 6:13

Therefore put on the full armor of God, so that when the day of evil comes, you may be able to stand your ground, and after you have done everything, to stand.



SEC 4 EVENTS CALENDAR

| Date | Event |
|-----------------------|---|
| 9 Feb | Pink of Health / St Luke Hospital Visit |
| 7 - 15 May | Mid-Year Examinations |
| 17 - 18 May | Careers Festival |
| 28 May (TBC) | O Level MT Examinations |
| 18 - 22 Jun | Regular Lessons |
| 17 Jul (TBC) | O Level MT Listening Comprehension |
| 1 - 21 Aug | Sec 4 Prelim Exams |
| 27 Aug | Start of ProjectCare / Structured timetable |
| 29 Aug | Longest Day |
| 17 - 24 Sep | Year 4 Exams |
| 15 - 23 Oct (TBC) | Year 4 PEAK trips |
| 22 Oct - 16 Nov (TBC) | O Level Written Exams |
| 16 Nov | Baccalaureate Service |

METHODIST GIRLS' SCHOOL

2018 Level Parents' Briefing

Year 4
ACADEMIC MATTERS
IP TRACK

SCHOOL TERMS IN 2018

Semester 1

Term 1: 2 Jan – 9 Mar

Mar hols 10 - 18 Mar

Term 2: 19 Mar – 25 May

Jun hols 26 May - 23 Jun

Semester 2

Term 3: 25 Jun – 31 Aug

Sep hols 1 - 9 Sep

Term 4: 10 Sep – 16 Nov

Dec hols 17 Nov - 1 Jan

TIMETABLE STRUCTURE

- Lessons are in 60 min or 90 min blocks
- 2 half-hourly break times every day except Wed.
- The timetable will be structured in a 2-week (odd & even) cycle.

Curriculum Day Structure

| Day | Flag raising | Dismissal time | | Planned afternoon lessons | Scheduled remedial Slot 1: 2.30 – 3.30 pm Slot 2: 3.30 – 4.30 pm & Wow!Space | Other activities |
|-----|--------------|----------------|---|--|---|--------------------|
| Mon | 7.30 am | 2.30 pm | | 2.30 - 3.30pm S3 HMT & S4 HMT/MT | | CCA starts at 4 pm |
| Tue | 7.30 am | 2.30 pm | 1:30-2:30 pm Assembly (odd week) | 2:45 - 4.15 pm S1 MEP 2:45 - 4.15 pm S2 MEP 3 – 6 pm S4 Art | Sec 1&2: Hum & Sci Sec 3&4: Sci & Hum | CCA starts at 4 pm |
| Wed | 8.30 am | 2.30 pm | 8:30-9:10 am Chapel 9:10-9:30 am TPC | | | CCA starts 3 pm |
| Thu | 7.30 am | 2.30 pm | | 3 – 6 pm S3 Art 2.45 -6.30pm S4 MEP (IP) 2:45-4 pm S4 CLB | Sec 1&2: Lang & Maths Sec 3&4: Maths & Lang | CCA starts at 4 pm |
| Fri | 7.30 am | 2.30 pm | 1:30- 2:30 pm GEL | 2.45 – 5:30 pm S3 nMEP 2.45-6.15 pm S4 nMEP | | CCA starts 3 pm |

School Attendance during curriculum time and School events

Categories of Absence from School

| Categories | Actual attendance recorded | Effect on Attendance % | Examples |
|--|---------------------------------|---|---|
| Absent with Official Reasons - approved competitions repr school or Singapore | Considered "PRESENT" | Not affected | - child sent to activities by school or nation - students not taking subjects on day of exam |
| Absent with medical certificate/ hospitalisation | Considered "ABSENT" | Decrease | - short term mc or long term hospitalisation |
| Absent for all other reasons covered parents' letter | Considered "ABSENT" | Decrease | - letter from parents, |
| Absent for all other reasons without parents' letter | Considered "ABSENT" & "TRUANCY" | Decrease & booked with 9 DEMERIT POINTS | |

Demerit Points & Consequences

The following are the consequences if a student accumulates or receives outright, 9 or more demerit points:

- Detention Class
- 'Fair' or 'Poor' conduct rating in student's Semestral Report
- Possible disqualification from school and other awards

AFTERNOON CO-CURRICULAR SCHEDULE

MEP lessons, Art lessons, CLB, 3rd Language classes & remedial lessons **take priority** over all other afternoon activities (school or personal) except when there are compulsory school events or participation in approved competitions

Note on 3rd Language:

1. Be committed for the whole year. Marks will be captured from Mid-Year report and are included in overall percentage for the year.
2. Withdrawal process is via the language centre
3. Students shall leave promptly after school lessons are over and be on time for their L3 lessons. She should give herself 30 - 45 min to travel by train from MGS to language Centres. Train ride durations:
KAP to Newton: ~ 13 mins
KAP to Bishan: ~ 22 mins

COMMUNICATION PLATFORMS WITH PARENTS/GUARDIANS

- ❖ Letters
- ❖ Emails and phone calls
- ❖ Announcements through MGS website
- ❖ Newsletters
- ❖ Termly Progress Reports
- ❖ Parents' Level Briefing
- ❖ Parent-Teacher Meeting with class, subject & CCA teachers **(24 Mar 2018, Saturday)**
- ❖ ParentLink

COMMUNICATION PLATFORMS WITH STUDENTS

- Letters
- Emails via MGS gmail addresses
- Announcements through MGS website
- Newsletters
- Termly Progress Reports
- Morning announcements
- Broadcast
- Public Address system
- Noticeboards & posters
- Level briefings, Chapel, Assembly ...

YEAR 4 ASSESSMENTS

IP-track

| | Mid-Year Progress Report | Coursework Progress Report | Year-end Summative Report |
|--------------------|--------------------------|--|---------------------------|
| Assessment type | Mid-Year Exam | Y3&4 Coursework & class tests for Term 1 – 3 | End-of-Year Exam |
| All subj except MT | 20% | 20%+10% | 50% |
| MT | 20% | 20% (Assignments) 10% (Performance Task) | 50% |

YEAR 4 PROMOTIONS

IP track

Promotion to Year 5

Students must meet all the 3 criteria:

- An aggregate point of 26 points or more based on 6 relevant subjects*;
- At least 1 bonus point for their performance in PTK and IS and
- A score requirement of at least 4 points in these 6 subjects.

6 relevant subjects

1. Language Arts

2. Mother Tongue**

3. Global Studies/History / Geography/ MEP

4. Core Mathematics/Advanced Mathematics

5. Biology/ Chemistry/ Physics

6. Any other subject

**** This subject will be replaced with any other subject for a student who has been exempted from offering Mother Tongue.**

ABSENCE FROM TESTS & EXAMS

Valid Reasons for absence

1. **Unwell and covered with Medical Certificate valid for test day** (copies of mc to be given to FT & to respective subject teachers)
2. **Test falls on the same day of an approved competition** (interschool, international). The teacher i/c of competition will inform the staff BUT students should also take responsibility to alert their respective teachers.

For other extenuating reasons, parents are to write to the Principal (cc Form Teachers) for consideration.

ABSENCE FROM Mid-Year & Prelim EXAMS

All girls who are absent for any Mid-Year & End-of-Year Exam papers are expected to sit for these papers under timed conditions as **TIMED PRACTICE** Papers

- these papers will be scheduled during the marking days & days for review of exam papers
- the papers will be marked to give students feedback

The purpose of girls needing to sit for the **TIMED PRACTICE** is for all girls to consolidate and have feedback on their learning through these critical exam platforms.

SPECIAL ARRANGEMENTS FOR CANDIDATES WITH DISABILITIES (internal exams & O-levels)

- ❑ Applications need to be submitted by **end of Term 1** with documents. **Parents will need to request for the 'Application for AA Form' from the Form Teacher**
- ❑ Learning disabilities (e.g. Dyslexia, Autism Spectrum Disorder, Dyspraxia ..)
- ❑ Permanent physical disabilities (e.g hearing impairment, visual impairment, physical impairment,...)
 - ❑ Medical or psychologist reports will have up to 3 year validity.
 - ❑ Note: Special arrangements granted for school internal exams do not translate to automatic approval by SEAB for GCE O-levels.

APPEAL FOR SPECIAL ARRANGEMENTS FOR CANDIDATES WITH DISABILITIES (internal exams & O-levels)

- o approved special arrangements will be annotated in the certificates/reports

Extra-time allowance;

Use of word processor facilities and other computer aids;

Modification of examination papers;

For O-levels only:

Exemption from satisfying the full range of assessment objectives in a subject (e.g. exemption from oral, listening comprehension etc.);

Use of Readers or Amanuenses/Scribes;

invigilatory assistance, e.g. use of practical assistant in reading instrument with fine readings during practical examination.

HIGHER MOTHER TONGUE

Girls taking Higher Mother Tongue sat for the GCE 'O' Level Mother Tongue paper in November 2017.

If MT results are **B3 or better**, she will prepare for the GCE 'O' Level Higher Mother Tongue paper in November 2018.

If MT results are **B4 or lower**, she will not move on with HMT in Sec 4 but instead try to improve her MT scores at June or Nov 2018 exams.

HMT/MT & Language B Options in Y5

IB students have to off Lang A (English Lang/Lit OR Lit) and Lang B. Refer to table for Lang B options:

| | |
|---------------------------|--|
| At Year 4 | Year 5 Group 2 option |
| Higher MT students | Language abinitio--French, Spanish, Malay OR Lang B MT |
| MT students | Lang B MT OR Language abinitio--French, Spanish, Malay and H1 MT (similar to those in JCs) |

Subject Options in Y5&6 (IB Diploma Programme)

- Students have to take 1 subject from each of the 6 subject groups and offer them as 3HLs and 3 SLs.
- They are Lang A, Lang B, Individuals & Society (Humanities group), Mathematics, Science and the Arts (can be replaced with an extra Science or Humanities).
- To offer any Science or Math subjects at HL, students must have done the subject in Y3&4 and scored either 6 or 7 points in those subjects OR A1/A2 in the O levels.
- There is no pre-requisite for HL Lang A or Humanities subjects.
- Theory of Knowledge and Extended Essay will determine the number of bonus points.



Thank you for your time
and
We wish you a blessed evening!

